



Campbellford Memorial Hospital
Board of Directors Meeting - Minutes
Tuesday, November 28th, 2023 @ 4:00 PM

PRESENT: Carrie Hayward (Chair), Kevin Huestis, Jeff Hohenkerk, Liz Mathewson, Michael Bunn, Jennifer Glover, Sandra Conley, Glen Wood, Marg Carter, Bruce Thompson, Dr. Dimitri Louvish, Doug Hunt, Ellen Buck-McFadyen, Heather Campbell, Robbie Beatty

REGRETS: Dr. Kelly Parks, Trish Wood, Nancy French

GUESTS: Peter Mitchell (Recorder), Adam Kolisnyk (VP Corporate Services/CFO), Jessica Drover (HR Manager)

1. CALL TO ORDER

Carrie Hayward called the meeting to order at 4:05 PM.

1.1 Confirmation of Quorum

A quorum was confirmed.

1.2 Approval of Agenda

Motion: The Board of Directors approves the agenda as circulated.

Moved by: Bruce Thompson

Seconded by: Glen Wood

Carried

1.3 Declaration of Conflicts of Interest

No conflicts were declared.

2. EDUCATION SESSION – Remote Monitoring Program

Danielle Kilby-Lechman from Toronto Grace Health Centre presented an in-depth overview of the collaborative partnership between Toronto Grace Health Centre and Campbellford Memorial Hospital. She detailed the remote monitoring program, outlining specific monitoring procedures, and addressing challenges

faced in servicing the Campbellford area, particularly in rural locations outside of town as the service is dependent on cellular coverage. Ms. Kilby-Lechman highlighted that the majority of program participants lack a primary care provider and stressed the necessity of physician referrals for eligibility. Notably, 35 patients from Campbellford are currently enrolled. Heather Campbell expressed gratitude for the positive impact of the partnership on Campbellford Memorial Hospital, underscoring the valuable outcomes resulting from this collaborative endeavor.

3. CONSENT AGENDA

(The following items/recommendations have been identified as part of the consent agenda for the regular meeting. Directors are encouraged to contact the Board Chair, CEO or EA to the CEO/Board in advance of the meeting if there are questions about a listed consent agenda item. Any Director may request that any of the Materials be moved to the Board or Committee meeting agenda.)

3.1 Summary of Motions in Consent Agenda

3.2 Board of Director Meeting Minutes of October 31st Meeting

3.3 Strategic Planning Committee Terms of Reference (Policy 4-070)

3.4 Director Recruitment and Succession Planning (Policy 5-310)

3.5 Foundation Report

3.6 Auxiliary Report

Motion: Be it resolved that the Consent Agenda be approved as circulated, including all motions listed in section 3.1 - *Summary of Motions in Consent Agenda*.

Moved by: Robbie Beatty

Seconded by: Marg Carter

Carried

4. BUSINESS ARISING/COMMITTEE MATTERS

4.1 Governance Committee Report

Michael Bunn presented the Governance Committee report as circulated prior to the meeting. He informed the board that the Nominating Committee will begin meeting in January and he noted that there will need to be adjustments made to director terms to get the board back on the proper term renewal cadence.

4.2 Resource/Audit Committee Report

Glen Wood presented the Resource/Audit Committee report, previously circulated among attendees. He highlighted the hospital's creation of the Justice, Equity, Diversity, and Inclusion Committee, as well as successful recruitment initiatives led by HR Manager Jessica Drover. Glen also noted improvements in labor relations in recent months.

Adam Kolisnyk further provided directors a high-level overview of the hospital's current deficit, with CEO Hohenkerk citing efforts to mitigate it. Examples included HR's work in nurse recruitment to reduce agency reliance as agency nurses in Campbellford cost upwards of \$100/hour more than in Toronto. CEO Hohenkerk also highlighted collaborative advocacy efforts with the OHA and similar hospitals for funding to address shared financial challenges.

The board discussed the need to lobby the government, particularly local MPPs, and explore avenues for joint advocacy with similar-sized organizations. There was further discourse on systemic financial challenges in the healthcare sector and in particular the boards feeling that much of CMH's deficit is a result of systemic underfunding. Carrie Hayward requested a dedicated discussion on lobbying the Government to help address the hospital's financial challenges at the January meeting.

5. NEW BUSINESS

6. REPORTS

6.1 Chair Report

Carrie Hayward presented her chair report, distributed ahead of the meeting, emphasizing key initiatives. She highlighted ongoing efforts with the Municipality of Trent Hills to secure a meeting with the Minister of Health at ROMA in January, specifically to address redevelopment concerns. Additionally, Carrie outlined progress in establishing two new Redevelopment Committees, underscoring the hospital's commitment to advancing strategic initiatives for future growth and improvement.

6.2 President/CEO Report

CEO Jeff Hohenkerk provided an overview of his report during the meeting, covering various significant aspects. He addressed the recent COVID-19 outbreak and announced the formal launch of the strategic planning process is scheduled for next week. Additionally, he highlighted an upcoming meeting with MPP David Piccini, underlining the importance of ongoing engagement with key stakeholders. Jeff also provided the board an update on the status of the hospital's 2023/24 yearly corporate goals.

6.3 Chief of Staff Report

Dr. Louvish informed the Board of Directors challenges remain in the Emergency Department regarding physician coverage. Despite these challenges though, he reported successful efforts in filling all shifts thus far. Dr. Louvish also emphasized the stability of staffing in the Inpatient Unit (IPU), though he cautioned about potential vulnerabilities, as securing backup coverage in case of emergencies with physicians can be challenging.

In response to inquiries from directors, Dr. Louvish provided assurance regarding the stability of psychiatry on-call coverage. He noted that a collaboration with PRHC ensures that consultations are readily available when needed. He mentioned ongoing recruitment endeavors for a Physician Assistant (PA) or Nurse Practitioner (NP) on the IPU and outlined the hospital's proactive measures to address Alternate Level of Care (ALC) capacity reduction.

7. CORRESPONDENCE

7.1 Medical Affairs Memo – November

The Board of Directors acknowledged receipt of the listed correspondence for information purposes.

8. NEXT MEETING DATE – January 30th, 2024

9. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE IN-CAMERA MEETING

Motion: To adjourn the open meeting and move into the in-camera meeting.

Moved by: Marg Carter

Seconded by: Bruce Thompson

Carried